



Agent Registration Agreement

I, _____ (Full Name & Surname of Agent)

Agent Mobile: _____

Agent Email: _____

Agent FFC number: _____

Letting OR Sale: _____

On behalf of (Agency):

Principal (Full Name & Surname): _____

Principal Landline: _____

Principal Mobile: _____

Principal Email: _____

Agency FFC number: _____

HEREBY DECLARE AS FOLLOWS:

1. I am in possession of the Equestria Estate HOA Rules and Regulations as well as the House and Conduct Rules of the Relevant Sectional Title Complexes.
2. I confirm that I understand all the aforementioned rules and I hereby undertake to explain the contents thereof to all purchasers/tenants.
3. I undertake to, at all times, personally accompany prospective purchasers/tenants.
4. I undertake to retrospectively provide and explain to all tenants placed by me, prior to the date of signature of the agreement, the Equestria Estate HOA Rules, and Regulations as well as the House and Conduct Rules of the relevant Sectional Title complexes.
5. I undertake to conduct a thorough background check, as part of standard procedure, of each prospective tenant using a registered Credit Bureau, prior to signing a Lease Agreement with such tenant and will provide such information in a standard document to the Estate Management for record purposes prior to them taking occupation.

Initial: _____

It is important to note that completing this form or any other agent form does not guarantee that your request to register for access will be fulfilled. Requests for agent registration can take up to two business days to be approved.



The minimum requirements are:

- Criminal Check Results

6. As a registered Agent, I will be required to abide by the following rules:

- a) Approval is to be obtained from Estate Management to display show boards.
(Bookings of show boards – support @equestria-estate.co.za)
- b) Only two boards will be allowed per agent (No flags or canvas banners will be allowed)
- c) Show boards are only allowed on the outside middle islands at Libertas gate and Cura gate.
- d) Show boards can only be booked from Monday to Wednesday for the weekend ahead.
- e) A disciplinary fee will be issued for late removals or unauthorised boards.
- f) Access will only be provided to a registered agent, using their specifically allocated access tag/biometric, strictly according to the following times and days:
 - Mondays to Fridays 06:00 – 20:00
 - Saturdays 08:00 – 19:00
 - Sundays 11:00 – 18:00
- g) Approval is to be obtained from Estate Management to show on the oval
(Bookings of shows – support @equestria-estate.co.za)
- h) Shows on the oval need to be booked 5 days prior to the show day.
- i) Letting & Sale Agents need to send their mandates or lease agreements to obtain access to the particular complexes.
- j) Sale Agents will obtain access to the particular complex only for 3 months from the date the mandate was signed.

Initial: _____

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7. I am aware that should I fail to comply with the above-mentioned rules, registration form rules and Equestria Estate HOA MOI rules, and notwithstanding any mandate I may have from the owner of a property to sell their property, the Home Owner Association reserves the right to immediately revoke my registration. Furthermore, should the aforesaid occur, I will have no right of recourse against the Home Owner Association or any member thereof.
8. I acknowledge that these rules are subject to amendment from time to time, and I hereby undertake to abide by any amendment to the rules which I acknowledge will always supersede the existing rules.

**DATE OF
REGISTRATION:**

AGENT SIGNATURE:

AGENCY PRINCIPAL SIGNATURE:

ESTATE MANAGER SIGNATURE:

DATE:

Initial: _____

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